

BSA Exhibition Upload Instructions

NOTE: All current BSA Exhibiting and Associate Members may participate

Please read these instructions in their entirety prior to registering and uploading image(s) of your artwork for the **2025 Pop-Up Exhibition and Art Exchange**.

We're using a tool called **EntryThingy**, which is in use by many of our sister art organizations. An important feature of this tool is that you'll be able to edit your entry prior to paying for it and submitting it.

To begin the entry process, visit <https://bsacalls.com> via your Web browser on or after Thursday, April 24, 2025. There you will see a link in blue ([2025 Pop-Up Exhibition and Art Exchange](#)). Click on that link to begin. Follow the on-screen instructions to submit your entry.

If you participated in any of the BSA exhibitions in the past five years, please use the email and password you established then to log into the EntryThingy tool. If this is your first time using this tool, you'll need to create your user account with your name, email address and a password.

Note: This is **NOT** related to your BSA website ID and password at buffalosocietyofartists.org.

Keep the following in mind as you upload your images:

1. You may enter one work of art, as per the exhibition prospectus. If your work is 3-dimensional, you may add up to three detail images for each piece.
2. If you intend to enter a video, you **MUST** upload a jpg image representing your video. In the 'Material' field, please provide the Web address (URL) of your video.
3. For price, please enter the value of the piece.
4. The images you upload must be **between 500 KB (.5 MB) and 4 MB** and have a file extension of **.jpg**. A file size outside that range will result in an error.
5. You may modify or delete your images and associated information anytime **PRIOR** to submitting your entry (up to 11:59 PM, Thursday, May 1, 2025).
6. You will be required to pay your \$45 entry fee via the PayPal "Pay Now" button, using a major credit card or your PayPal account, if you have one. NOTE: You do not need to have a PayPal account to use your credit card.

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If you have ANY difficulty, please do not hesitate to send an email to

help@bsacalls.com

This email address will be monitored throughout the upload process.

Upload begins at 12:01 AM, Thursday, April 24

Upload ends at 11:59 PM, Thursday, May 1

We look forward to seeing your work!!